

MINUTES OF THE DORR TOWNSHIP BOARD MEETING  
March 13, 2018 at 7:00 p.m.  
Dorr Township Office  
1039 Lake Ave, Woodstock, IL 60098

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Highway Commissioner John Fuller; Assessor Veronica Myers; Trustee Jon Sheahan; Trustee Bryson Calvin; Trustee Chris Cantwell; Trustee Richard Hoyt.

Public present: None

Meeting called to order by Supervisor Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Town Board Members. No public present.

2. Public Comments: None.

3. Approval of Minutes of the February 13, 2018 meeting.

Clerk Brenda Stack advises under Supervisor Report, word "New" substituted for letter "N".

**Motion by Supervisor Brokaw to approve the Minutes of the February 13, 2018 meeting of the Board of Directors, as corrected. Motion seconded by Trustee Sheahan. Motion approved unanimously.**

4. Approval of Claims for the period February 14, 2017 to March 13, 2018:

TF	\$39,940.38	GA	\$ 1,204.20
DRD	\$ 8,311.03	PHR	\$29,818.70

**Motion by Trustee Cantwell to approve the claims for the period February 14, 2018 to March 13, 2018. Motion seconded by Trustee Sheahan. Board polled; motion approved unanimously.**

General Assistance case report previously provided for review. Supervisor Brokaw advises numbers are down for the month.

5. Board approval for payment of bills from March 13, 2018 through March 31, 2018, end of fiscal year.

Brief discussion of unusual purchases/contemplated purchases during this time frame.

**Motion by Trustee Calvin to approve the payment of bills from March 13, 2018 through March 31, 2018, end of fiscal year. Motion seconded by Trustee Cantwell. Motion approved unanimously.**

6. Food Pantry Lease

Copy of lease from 2012 - Supervisor Brokaw will scan and provide copy to Board members for review. Up for renewal in the fall.

7. McCap (McHenry County Adult Program) discussion.

Trustee Sheahan advises he recently attended a fundraiser for McCap program for adults with disabilities in McHenry County. Self-sustaining, all volunteers. Request for donation to this worthy program. No money right now in grant line item; next Budget.

8. Motion to place on file for public inspection as a tentative budget for Town Fund

Budget meeting for Town Fund Thursday, April 12, 2018 at 6:30 p.m.  
**Motion by Trustee Cantwell to place on file for public inspection tentative budget for Town Fund. Motion seconded by Trustee Hoyt. Motion approved unanimously.**

9. Motion to place on file for public inspection as a tentative Budget for Road District

Budget meeting for Road District Thursday, April 12, 2018 at 6:45 p.m.  
**Motion by Trustee Sheahan to place on file for public inspection tentative budget for Road District. Motion seconded by Trustee Calvin. Motion approved unanimously.**

10. Reports:

**Supervisor** - Thank you letter from McHenry County Historical Society for renewing our membership dues. Free admission to museum August 28-31.

TOI Topics Day in Springfield, Wednesday, April 25, 2018  
Signed contract with Iron Mountain for shred event on Saturday, September 29, 2018 from 9:00 a.m. to Noon.

Statement of Economic Interest reminder - Due May 1<sup>st</sup>.

Requested a quote from Carey Electric for kitchen outlets, outside lights on sign. Short discussion.

**Assessor** - Assessment books picked up; will be returned on July 13<sup>th</sup>. Received all final decisions from Board of Review. Tax rates will be calculated. Steve Reick holding "Understanding Your Tax Bill" event on June 5<sup>th</sup> from 6:30 p.m. - 8:30 p.m. at County Administration Building.

Residential Sales entered February 14, 2018 - March 13, 2018 handout provided for review. Current median home price discussed.

**Highway Commissioner** - Everything going pretty well. Training day yesterday for J.U.L.I.E. Equipment repair briefly discussed. Everything is in working order; no problems. Getting ready for summer. Mailbox repairs completed. Bid opening tomorrow for road paving. Trustee Calvin asks if Highway Department hires any part time workers? Highway Commissioner Fuller advises the County has a prisoner work program which we participate in. Possibility of training with J.U.L.I.E. to have our own locator; liability question would prevent. Trustee Hoyt asks about contemplated sale of road grader; Highway Commissioner Fuller advises we will deal with that at the upcoming Annual Meeting in April. Trustee Sheahan asks about possibility of township holding a recycling event; Highway Commissioner Fuller advises we really don't have the facilities for this type of event. Trustee Calvin advises the Conservation District periodically holds recycling events.

**Clerk** - Statement of Economic Interest reminder.

**Trustees** - Trustee Calvin advises he emailed Supervisor Brokaw recently regarding possible existence of a Miscellaneous Pay Policy, due to concerns recently brought to light in Algonquin Township. Supervisor Brokaw advises there is nothing in the employee handbook addressing this issue; we do not have such a line item, nor do we have such a policy. Short discussion of concerns with such practice.

11. Executive Session

Not required.

12. Approval of Annual Meeting Agenda (April 10, 2018)

**Motion by Supervisor Brokaw to approve the Annual Meeting Agenda for April 10, 2018. Motion seconded by Trustee Sheahan. Motion approved unanimously.**

13. New Business

McCap (McHenry County Adult Program)  
Food Pantry Lease

14. Future Agenda Items:

None.

12. Motion to adjourn.

**Motion by Trustee Cantwell to adjourn; motion seconded by Trustee Sheahan. Motion approved unanimously. Meeting adjourned at 7:33 p.m.**

ANNUAL MEETING: Tuesday, April 10, 2018 at 7:00 p.m.

NEXT REGULAR BOARD MEETING: Tuesday, April 10, 2018 at 7:30 p.m.,  
Dorr Township Office, 1039 Lake Avenue, Woodstock, Illinois 60098

TOWNSHIP BUDGET HEARING: April 12, 2018 at 6:30 p.m.

ROAD DISTRICT BUDGET HEARING: April 12, 2018 at 6:45 p.m.

Submitted by Brenda Stack, Dorr Township Clerk