

DORR TOWNSHIP BOARD MEETING MINUTES - TUESDAY, MARCH 8, 2011 7:30 P.M.

Being Held At Dorr Township Office,

140 Newell Street, Woodstock, IL 60098

1. Roll Call of Town Board Members. (Note Public present).

Present: Supervisor Robert Pierce, Trustees Joseph Evanoff, Mark Andersen, and Barry Lamb, Township Clerk Quinn Keefe, Highway Commissioner Tom Thurman, and Township Attorney Mark Saladin

Absent: Trustee Alan Swanson, Assessor Kelli Myers

2. Presentation by students from CCY regarding their recent convention.

Trustee Lamb thanked kids from Dist. 200. Laura Crain and students from each school, along with Mayor Sager, went on a 4 day trip to Washington DC. Sessions and Youth Summits were held on how to help our community. Students spoke to Representative Joe Walsh and had a day of sightseeing to the monuments, town hall meetings and how to use them to promote community.

3. Public Comments: Gus Phillpot, minutes need to be in more detail. Would like the Trustees to know he is insulted by the new Public Meeting Policy.

Jane Collins: asked why the sudden change of Policies since January 1, 2011? Township Attorney Mark Saladin explained. Jane asked "can you, the Trustees change the rules and Policy's in the future?" Supervisor Pierce explained yes. Jane Collins also asked questions about Financial Report, regarding training and travel, diesel fuel treatment additive and motor oil costs. Road Commissioner Thurman explained. Jane Collins also questioned a past invoice in December 2010 for a truck rental. Commissioner Thurman explained the rental was for his use allowing the staff to use his vehicle.

4. Adoption of Public Meeting Policy: 1st Trustee Lamb 2nd Trustee Evanoff

Motion Carries

5. Approval of Minutes for the February 8, 2011 meeting.

Motion to approve: 1st Trustee Andersen and 2nd by Trustee Lamb. Motion carried unanimously.

6. Approval of Claims for the period February 9, 2011 to March 8, 2011

TF \$37,892.58 GA \$4,320.37 DRD \$27,745.66 PHR \$56,565.64

Motion made 1st Trustee Andersen and 2nd by Trustee Evanoff. Motion carried unanimously.

General Assistance case report for February 2011 (Trustees have copy)

7. Motion to authorize payment of all invoices through March 31, 2011.

Motion to approve: 1st Trustee Evanoff and 2nd by Trustee. Andersen Motion carried unanimously.

8. Approval of Township Board Meeting dates for 2011/2012

Motion to approve: 1st Trustee Andersen and 2nd by Trustee Lamb Motion carried unanimously.

9. Approve Agenda for Annual Town Meeting on April 12, 2011 at 7:00 p.m.

Add to agenda the building projects. Motion to approve: 1st Trustee Evanoff and 2nd by Trustee Andersen. Motion carried unanimously.

10. Reports:

Senior Services and Youth Services: as presented earlier by Trustee Lamb.

Supervisor Report: Music for Martin was great; Identity Protection Policy must be passed by Township as per Attorney General Office. A thank you from the Woodstock Food Pantry for Donation made by Dorr Township.

Highway Commissioner Report: Salt brine project near completion. Men working hard patching and ready for spring. Currently the township has 34 miles of road. Mason Hill road needs help and will be scheduled for next year. Gus Phillpot asked about Senate Bill #1811 and what planning is the township doing. 78% of roads are maintained by Townships. Prevailing Wage would have to be paid. Waiting for the bill to pass. Jane Collins asked about Village of Lakewood, and if they wanted to trade work with them on the 2.2 miles and Commissioner Thurman explained offer made and not agreed on.

Assessor: Absent

Clerk: The Township Clerk is the keeper of all township records except for active General Assistance cases. The Clerk is required to keep accurate records of all township board meetings and maintain records of the board's executive (closed) sessions.

During town board meetings the Clerk records roll call votes. (Certain questions require roll call votes, such as appointments to fill vacancies, establishing salaries, etc. Other votes can be taken by voice. Secret ballots are never permitted on any issue facing the township board.)

The Clerk also serves as the local election authority and is responsible for accepting petitions concerning township elections and/or referendums. In this capacity, the Clerk is responsible for publishing or posting certain specific notices, including notices for the Road Commissioner.

As Ex-officio Clerk of the Road District, the Township Clerk must witness bid openings for both the township and the road district. The Clerk must countersign all road district orders for payment prior to audit or approval by the township board. The clerk also delivers all approved claims for payment to the Supervisor.

The position of Clerk is especially important as it pertains to the maintenance of records. The integrity and accuracy of the Clerk is important in any court action involving the township's official records. While the Clerk is not necessarily the township Board's secretary, much as a competent secretary is a vital cog in the machinery of a well-oiled office, the Township Clerk is critical to the operation of township government.

Trustees: none reported

Attorney: Senate Bill discussed and a Jack Franks bill to consolidate local governments.

11. Motion to enter Closed Session for discussion of real estate purchase under 5 ILCS 120/2 (c) (5). This was waived by Supervisor Pierce to discuss in open meeting session.

Discussion: Cost of Building at 747 S. Eastwood Drive, Woodstock, IL. Dorr Township offered \$292,500 currently owned by Castle Bank. Originally asking price of \$340,000. Trustee Lamb expanded. Attach the contract and add ordinance must be done in time frame after seller accepts contract.

12. Discussion and action on ordinance regarding purchase of a building for use as a township hall. 1st Trustee Lamb 2nd Trustee Andersen Motion approved

A) Motion to authorize execution of offer to purchase under the terms of a Real Estate Contract. Motion to approve: 1st Trustee Andersen and 2nd by Trustee Evanoff. Motion carried unanimously.

B) Motion to approve \$1,000 as earnest money for purchase of real property pursuant to offer to purchase under terms of a Real Estate Contract. Motion to approve: 1st Trustee Lamb and 2nd by Trustee Evanoff. Motion carried unanimously.

13. Future Agenda Items

Barry Lamb travel expenses

Ordinance for Identity Theft

14. Motion to adjourn. 1st Trustee Lamb and 2nd by Trustee Evanoff. Motion carried unanimously. 9:21 pm

NEXT MEETING:

Budget Hearing for Town Fund, Tuesday, March 15, 2011, 7:00 p.m.

Budget Hearing for Road District, Tuesday, March 15, 2011, 7:30 p.m.

Annual Town Meeting (Location TBA), Tuesday, April 12, 2011, 7:00 p.m.

April Board Meeting, Thursday, April 14, 2011, 7:30 p.m.