

MINUTES OF THE DORR TOWNSHIP BOARD MEETING
June 9, 2020 at 7:00 p.m.
Dorr Township Office
1039 Lake Ave, Woodstock, IL 60098

Meeting conducted via remote video teleconference (Zoom)

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Assessor Veronica Myers; Highway Commissioner John Fuller; Trustee Jon Sheahan; Trustee Richard Hoyt; Trustee Chris Cantwell; Trustee Bryson Calvin.

Public present: None.

Meeting called to order by Supervisor Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Town Board Members present as listed above.
2. Public Comments: None.
3. Approval of Minutes of the May 12, 2020 Board meeting.

Motion by Trustee Cantwell to approve the Minutes of the May 12, 2020 Board of Directors Meeting. Motion seconded by Trustee Calvin. Motion approved unanimously.

4. Approval of Claims for period May 13, 2020 to June 9, 2020:

TF	\$67,968.03	GA	\$ 4,315.50
DRD	\$30,983.91	PHR	\$23,749.40

Motion by Trustee Sheahan to approve the claims for the period of May 13, 2020 to June 9, 2020. Motion seconded by Trustee Cantwell.

Supervisor Brokaw calls for any questions. Rick Hoyt asks Highway Commissioner Fuller if his employees are still alternating shifts. Highway Commissioner Fuller advises they are all back full time and social distancing. **Board polled; motion approved unanimously.**

General Assistance and Salvation Army case reports provided for review. Supervisor Brokaw comments that the figures are again down; can't explain it, but could be due to the current COVID-19 situation.

5. Donation request - McHenry County Fair Association

Request received from the McHenry County Fair Association for a donation. Status of the fair is unknown; Lake County has recently cancelled their fair, with some virtual activities to proceed.

Supervisor Brokaw advises it is her opinion that we do not donate to the McHenry County Fair Association at this time; consensus is no donation.

6. Donation request - University of Illinois Extension

Trustee Calvin voices his support for this donation. Supervisor Brokaw advises that we have donated to them in the past. Suggested donation of \$1,000.00. It is unknown how the organization has, or may have been impacted by the current situation. Short discussion. Trustee Cantwell suggests donation of \$1,000.00. **Motion by Trustee Cantwell to donate \$1,000.00 to the University of Illinois Extension. Motion seconded by Trustee Hoyt.** Discussion continues. It is suggested that since we are providing such a significant donation, we request them to perhaps come and make a presentation to the seniors; some sort of program. Trustee Sheahan indicates this is a really good organization providing really good things. Supervisor Brokaw will reach out to them and ask if we can get something in the works for the future. **Called for vote; Motion approved unanimously.**

7. Legislative Updates - None.

8. Reports:

Supervisor - Supervisor Brokaw received an email from TOI regarding Annual Town Meeting; could be held the third Tuesday in July. Until we get more information, suggested that we hold off on our Annual Meeting. Also, received communication from TOI regarding a Zoom seminar on June 17, 2020, virtual event of the March scheduled event that did not happen. Information in Perspective Magazine. Flooring - two (2) quotes received, one from Affordable Flooring (\$15,765.00) and one from Murphy's Flooring (\$15,683.00). Slight difference, manufacturers, requesting any opinions so a decision can be made to move forward; would like to get this wrapped up and done by the end of June. Trustee Sheahan asks if the employees have been polled for their choice; Supervisor Brokaw advises they have, and she has also gotten some additional samples from Murphy's Flooring. Trustee Cantwell advises his only concern is quality of product and workmanship. Supervisor Brokaw advises that all products are commercial grade and carry a 10-15 year warranty. Supervisor Brokaw advises that they have returned to work in Phase III; back to normal, except Amy is working 3 days per week, as we are slow, with return to regular 4 days per week hopefully September 1st. Supervisor Brokaw advises they are making the switch to QuickBooks accounting; brief review of process.

Assessor - Assessor Myers advises June 1st the office opened back up to the public, with employees rotating one person in the office at a time each day. Permits from the City from March 16 - June 2 only 17 permits, and only 2 were assessable. Tax bills - really been pretty quiet. Tax bills became available online on May 15th, received a few calls. Day after they were mailed about 16 calls to the office. Nothing much since then. Residential Sales Entered May 13, 2020 through June 9, 2020 handout provided via email prior to meeting for review. Sales down quite a bit, compared with 2019 Sales for the same period.

Highway Commissioner - Highway Commissioner John Fuller advises they have done first round of mowing; boom mower still out. A few culverts have been done; waiting for some culverts to come in. Don Limbaugh is retiring in July.

Clerk - Clerk Brenda Stack advises that the Dorr Township Budget & Appropriation Ordinance and the Dorr Township Road District Budget & Appropriation Ordinance have not yet been filed/certified with the McHenry County Clerk as required, due to the COVID-19 situation and closure of that office. Sent an email to the County Clerk to request how this is being handled, as the 30-day requirement to file after adoption of these ordinances has passed. Request to attend election seminar July 23, 2020 in Springfield.

Trustees - No report. Trustee Sheahan asks Assessor Myers about current real estate for sale - seems to be underassessed, compared to factors such as Zillow-type value, asking price and assessed value. Assessor Myers advises that the figures used are the prior three (3) years of sales, so it has always been an issue that all those factors do not agree/compare.

9. Executive Session - None required.
10. New Business
 - a. Status of Annual Meeting date is currently unknown.

11. Future Agenda Items: None

12. Motion to adjourn.

Motion by Trustee Cantwell to adjourn; motion seconded by Trustee Calvin. Motion approved unanimously. Meeting adjourned at 7:28 p.m.

NEXT REGULAR BOARD MEETING: Tuesday, July 14, 2020 at 7:00 p.m.
Regular Meeting to resume at Dorr Township Office.

Submitted by Brenda Stack, Dorr Township Clerk