

MINUTES OF THE DORR TOWNSHIP BOARD MEETING  
August 11, 2020 at 7:00 p.m.  
Dorr Township Office  
1039 Lake Ave, Woodstock, IL 60098

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Assessor Veronica Myers; Highway Commissioner John Fuller; Trustee Jon Sheahan; Trustee Richard Hoyt; Trustee Chris Cantwell; Trustee Bryson Calvin.

Public present: Bob Pierce

Meeting called to order by Supervisor Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Town Board Members present as listed above.
2. Public Comments: Bob Pierce thanks Supervisor Brokaw for a wonderful job today getting generators from the City to assist the food pantry. Thank you, Sue.
3. Approval of Minutes of the July 14, 2020 Board meeting.

**Motion by Trustee Cantwell to approve the Minutes of the July 14, 2020 Board of Directors Meeting. Motion seconded by Trustee Calvin. Motion approved unanimously.**

4. Approval of Claims for period July 15, 2020 to August 11, 2020:

TF	\$59,765.79	GA	\$ 2,439.92
DRD	\$ 4,281.29	PHR	\$15,096.97

**Motion by Trustee Calvin to approve the claims for the period of July 15, 2020 to August 11, 2020. Motion seconded by Trustee Sheahan.**

Discussion: Trustee asks about purchase of banquet tables; Supervisor Brokaw advises she purchased 10 new tables, and will be getting 10 more. Chairs also showing signs of wear and will need to be replaced. Trustee Hoyt asks about dues for township officials - how do they figure the amounts? Supervisor Brokaw reviews paperwork and advises that they base it on population figures provided by government census and EAV provided by the County Clerk. **Board polled; motion approved unanimously.**

General Assistance and Salvation Army case reports provided for review. Numbers creeping up a bit.

5. Salaries - Township Officials

Supervisor Brokaw advises she has not seen any figures or information; suggests we base it off of our own prior resolution from last cycle. Resolution will be provided to Board members to review for discussion next month. Supervisor Brokaw reminds Board members that salaries are set for the four (4) year term and can not be changed. Possibly per diem for attendance at events to encourage participation.

6. Room rental status - group meetings

Supervisor Brokaw advises some groups are anxious to get back in here and requests direction from Board. Discussion. Cleaning/sanitization a concern. Church group - 20 to 25 people meeting on Sundays; Horse Club - board and club meetings; Audubon group; women's philanthropy group. Trustee Sheahan suggests increasing cost of cleaning and pass it on to groups. Supervisor Brokaw advises she would have to get new cleaning people, as current cleaning people come every other week, and are not interested in cleaning/sanitizing regularly. Groups always have been good about cleaning up after themselves. Trustee Cantwell states the concern is more with sanitizer and other things, i.e. masks and distancing. Supervisor Brokaw advises she ordered four (4) sanitizing dispensers and has received those, but is waiting for the stands. Trustee Calvin suggests charging a fee; Supervisor Brokaw advises we already charge the church group a \$25.00 fee, but the not-for-profits are not charged. Trustee Cantwell suggests having the groups clean and sanitize, or have them pay for cleaning/sanitizing. Supervisor Brokaw advises another option is to wait until Phase 5 to allow group meetings. Contract tracing will be necessary. Trustee Sheahan recommends that we pay for cleaning/sanitizing after each use and pass that cost on to the groups. Supervisor Brokaw suggests after Labor Day, and she would have to hire new cleaning people, as it makes more sense to have one cleaning group, suggesting charge of \$25.00 per meeting to cover the costs of cleaning. Review of frequency of meetings by groups. Trustee Cantwell voices interest of science concerning virus on surfaces; Trustee Calvin states airborne concern. Face masks and social distancing compliance required.

8. Status of Annual Meeting date

Supervisor Brokaw reminds Board that we decided to wait and see what the Governor advises.

8. Legislative Updates - none

9. Reports:

**Supervisor** - Supervisor Brokaw advises painting inside finished up last week; carpet cleaned. Ordered some tables, and we need to get some chairs. Cameras on property were of importance this last month, as a neighbor, Matt Potts, had an automobile stolen from his property, and our surveillance picked up people who walked through the parking lot, and thereafter the automobile drove out. Woodstock Police did catch the offenders and got the car back. Woodstock Police requested surveillance tape; we were unable to retrieve so Supervisor Brokaw advises she had to have someone come out at a cost of \$190.00 to copy the tape. Detective Marshall picked up the zip drive, and we asked if it is possible to get reimbursement for the cost. The detective is looking into the matter.

TOI Annual Conference will be held virtually this year, with each day designated to a division; \$99.00 per person. Advise Sue if you would like to participate.

Public Hearing Notice received - 8307 Castleberry Drive - currently zoned E-2; requesting setback of 10 feet instead of minimum 30 feet.

Thank you letter from the University of Illinois Extension.

Air filtering units - Air Management quote to be provided to Board members for review. \$1,250.00 each - 3 units.

**Assessor** - Assessor Myers advises assessments were certified to the County last month. Waiting for them to go through the process. No specific date for publication, but estimate probably 2 or 3 weeks. Getting ready for appeals. Residential Sales Entered July 15, 2020 - August 11, 2020 handout provided for review - sales prices surprising; not seeming to decrease. Brief discussion.

**Highway Commissioner** - Highway Commissioner Fuller reviews paving projects. Tree branches being picked up after last evening's storm. Down an employee due to Don Limbaugh retiring.

**Clerk** - Clerk Brenda Stack advises that election is coming up; brief review of caucus purpose and possibly Independent status. Supervisor Brokaw advises TOI site has download on election dates.

**Trustees** - No report.

10. Executive Session - none.
11. New Business - none.
12. Future Agenda items:
  - a. Salaries - Township Officials
  - b. Levies coming up - October meeting
13. Motion to adjourn.

**Motion by Trustee Cantwell to adjourn; motion seconded by Supervisor Brokaw. Motion approved unanimously. Meeting adjourned at 7:37 p.m.**

**NEXT REGULAR BOARD MEETING: Tuesday, September 8, 2020 at 7:00 p.m.**  
at Dorr Township Office.

Submitted by Brenda Stack, Dorr Township Clerk