MINUTES OF THE DORR TOWNSHIP BOARD MEETING

December 8, 2020 at 7:00 p.m.

Dorr Township Office

1039 Lake Ave, Woodstock, IL 60098

Meeting held remotely via Zoom

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Highway Commissioner John Fuller; Assessor Veronica Myers; Trustee Richard Hoyt; Trustee Chris Cantwell; Trustee Jon Sheahan Trustee Bryson Calvin.

Public present: John Buckley; Laura Cullotta

Meeting called to order by Supervisor Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Town Board Members present as listed above.
2. Public Comments:

Laura Cullotta advises she was invited by Chris Cantwell to come and check it out, see what she can learn. Welcome.

John Buckley was also invited by Chris Cantwell to participate. Welcome.

1. Approval of Minutes of the November 10, 2020 Board meeting.

**Motion by Trustee Cantwell to approve the Minutes of the November 10, 2020 Board of Directors Meeting. Motion seconded by Trustee Sheahan. Board polled; Motion approved unanimously.**

1. Approval of Claims for period November 11, 2020 to December 8, 2020 (Reports provided for review).

TF $30,975.38 GA $1,094.22

DRD $3,698.71 PHR $11,003.54

**Motion by Trustee Sheahan to approve the claims for the period of November 11, 2020 to December 8, 2020. Motion seconded by Trustee Cantwell. Board polled; motion approved unanimously.**

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Supervisor Brokaw advises that since this was an earlier meeting, credit card bill from highway commissioner not included in figures due to unavailability as of Friday when checks were printed and posted. Request approval by the Board to pay the Bank of America credit card bill in the amount of $80.64 prior to next month’s meeting so payment is timely.

**Motion by Supervisor Brokaw to approve the Bank of America credit card payment for highway department in the amount of $80.64. Motion seconded by Trustee Sheahan. Board polled; motion approved unanimously.**

Brief discussion on amount, which included traditional turkey for highway employees. Trustee Sheahan praises this effort, and asks about other departments doing the same. Brief discussion.

General Assistance case report (copies provided for review). Supervisor Brokaw advises that assistance is continuing to pick up a little bit.

1. Recycling Event

Trustee Cantwell temporarily absent from meeting. John Fuller advises Trustee Cantwell did contact him about holding a recycling event. TOIRMA suggests insurance waiver, proof of insurance from company for event. Future agenda item, as Trustee Cantwell has no additional information at this time.

1. Status of Annual Meeting

Supervisor Brokaw advises that at the recent TOI conference, poll results on holding the annual meeting showed that a little more than half had not held their annual town meeting. Certain actions involved with the annual town meeting include setting the time for the next annual town meeting, as the date is already set, and presenting the treasurers report and highway commissioner’s report. Suggested that January prior to our regular meeting we could hold our annual town meeting. Brief discussion. Notice/publication requirements, zoom capability, and logistics a concern. McHenry County Department of Health issued a memo regarding annual town meetings; must obtain approval from local

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health department to hold meeting. Clerk Stack advises that the Clerks Division and Jerry Crabtree of TOI highly encourage holding the annual meeting well before the next year’s annual meeting, and not holding them on the same date. Concern of open to the public, getting proper notice to public, and safety precautions/guidelines. Discussion continues. Trustee Calvin suggests revisiting in January, and perhaps hold annual town meeting in February, in person, if feasible at that time. Future agenda item.

1. Legislative Updates – None.
2. Reports:

**Supervisor:** Supervisor Brokaw advises most sexual harassment training certificates have been received. Those not yet compliant have until January 1st.

Brenda and Sue attended sessions of the virtual TOI conference recently; program was well done, and it was time well spent. Contacted by Nancy Lazzano - Township and Woodstock Food Pantry partner to provide hot meals to seniors on Christmas Eve who may not have other options. Woodstock Country Club preparing the meals – 75 to give out. Contact township to register. Distributed at township building Christmas Eve from 11:00 a.m. to 1:00 p.m.

Received Notice of Public Hearing on zoning matter at 5211 Mt. Thabor Road, A-1 to A-2, hearing on December 17th.

Ryan Peterson, planner with the McRide program, has advised that they are expanding the McRide program to everyone, not just seniors and persons with disabilities. Township will not be required to pay any portion of the service. Program will run from 6:00 a.m. to 7:00 p.m. 7 days a week. Great news for this important program.

**Assessor:** Assessor Myers advises they are still going through appeal hearings. Brief review. Virtual Annual Assessors Meeting was this morning; appeal count down overall; no new legislation; we may see some foreclosures as unemployment benefits start to run out and other effects of the pandemic surface. Sales of $325,000 and under are strong; anything over not so much. Review of Residential Sales. Commercial/industrial/office briefly reviewed. Information necessary to reassess properties. Field work ongoing with good weather.

**Highway Commissioner:** Highway Commissioner Fuller advises shoulder work is getting done, picking up and roadside cleanup, getting ready for winter. Trustee Sheahan asks about amount of salt received.

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Highway Commissioner Fuller advises we are in good position, cost of salt was way down, lower than anticipated, which is good news, approximately $47.00/ton, which was a big surprise. We are in a good position for winter.

**Clerk:** Clerk Brenda Stack advises she attended several sessions of the TOI Virtual Conference. Election sections particularly helpful this year. A bit more difficult, as questions were sent in via chat and answered as time permitted. Election filings to be ongoing.

 **Trustees:** Trustee Hoyt asks about the church that was meeting in

 the township building. Supervisor Brokaw advises that at the

 present time, due to Covid-19 restrictions, they have been asked

 not to meet; too many people.

1. Executive Session
	1. Semi-annual Executive Session Minutes review. Future agenda item.

No executive session at this time.

1. New Business – None.
2. Future Agenda Items
	1. Recycling Event
	2. Status of Annual Meeting
	3. Executive Session – Semi-Annual Minutes Review
3. Motion to adjourn.

**Motion by Trustee Cantwell to adjourn. Motion seconded by Trustee Hoyt. Motion approved unanimously. Meeting adjourned at 7:36 p.m.**

**NEXT REGULAR BOARD MEETING: Tuesday, January 12, 2021 at 7:00 p.m.**

at Dorr Township Office.

Submitted by Brenda Stack, Dorr Township Clerk