

MINUTES OF THE DORR TOWNSHIP BOARD MEETING
September 10, 2024 at 7:00 p.m.
Dorr Township Office
1039 Lake Ave, Woodstock, IL 60098

Present: Supervisor Susan Brokaw; Clerk Brenda Stack; Highway Commissioner John Fuller; Assessor Tammy Benitez; Trustee Tom Thurman; Trustee John Buckley, Trustee Jon Sheahan.

Late arrival: Trustee Laura Cullotta

Public present: None

Meeting called to order by Supervisor Susan Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Board Members present as listed above.
2. Public Comments: None
3. Approval of Minutes of the July 9, 2024 Board meeting

***Approved later in meeting**

4. Approval of Minutes of the August 13, 2024 Board meeting.

Motion by Trustee John Buckley to approve the Minutes of the August 13, 2024 Board meeting. Motion seconded by Trustee Tom Thurman. Motion approved unanimously.

5. Approval of Claims for August 14, 2024 to September 10, 2024:

F	\$78,810.63	GA	\$ 3,404.85
DRD	\$58,561.16	PHR	\$26,072.73

Motion by Trustee John Buckley to approve the claims for the period August 14, 2024 to September 10, 2024. Motion seconded by Trustee Jon Sheahan. Board polled; motion approved unanimously.

Supervisor Susan Brokaw advises there are two (2) bills received after Claims completed: Direct Steel for portion of the materials for the building (they were the successful bidder for the building); requesting approval to pay any project related expenses as they occur with a report of such expenses presented monthly. Amount is \$241,400.00. Brief discussion.

Motion by Trustee Jon Sheahan to approve the outstanding invoice to Direct Steel in the amount of \$241,400.00. Motion seconded by John Buckley. Board polled; motion approved unanimously.

Invoice from Door Service Inc. in the amount of \$1,628.00; Supervisor Brokaw advises she questioned the billing showing 8 hours. Explanation received of two (2) service calls; requesting approval to pay invoice.

Motion by Trustee John Buckley to approve the outstanding invoice to Door Service Inc. in the amount of \$1,628.00. Motion seconded by Trustee Tom Thurman. Board polled; motion approved unanimously.

General Assistance and Salvation Army case reports provided prior to Board meeting via email for review.

6. Senior Activities Report

Senior Activities Report provided via email prior to meeting for review. Trustee Jon Sheahan asks about Parking Lot/Walking Bridges where report indicates this may not be the best solution. Brief explanation by Supervisor Brokaw. Parking situation causing problems; they are placing No Parking signs in a couple locations.

7. Road District Building Project

Supervisor Brokaw advises that the second bid opening was held on August 26, 2024. Direct Steel did a cost analysis on the bids received; right now total estimated project cost is at \$2,271,436.48. Brief review of funds set aside for this project. Clerk Brenda Stack requests a copy of the bid tabulation conducted by Direct Steel. Highway Commissioner John Fuller advises that most of the permits are done; well permit is not yet done because of some questions remaining. Sewer hookup to City - adjacent landowner wants to hook up to city sewer, which would run on our property. Asbestos testing is required and being done before any demolition can be started. Situation of being without water out at the highway department may be an issue. No building permits yet. Next month representatives from Direct Steel will come to our meeting to give us an update on the project.

8. Oakland Cemetery

Supervisor Brokaw advises that she left a message for Bruce Farris, President of the Cemetery Board, but has not heard back from him. Clerk Stack advises she will speak with Bruce Farris this week.

9. Election 2025

Clerk Stack advises that Consolidated Election petition packets have been available and distributed since August 20, 2024.

Reminder: Consolidated Election petition circulation begins August 20, 2024. First day to file petitions is Tuesday, November 12, 2024; last day to file petitions is Monday, November 18, 2024.

Also, Statement of Economic Interest must be included when filing petitions.

10. Salaries/Compensation to be set by November 20, 2024

Supervisor Brokaw briefly reviews last time salaries were voted on. Same rate of pay in 2020; 2022 - 2.5% raise; 2023 - 2.5% raise; 2024 no increase - span of five (5) years was a 5% increase. Insurance costs are increasing. Brief review of staffing and increases. Elected Officials Salaries - full time includes IMRF and insurance. Vehicle and cell phone also may be included in certain instances. Discussion continues. Other entities increases reviewed.

Trustees consensus is to remain at \$100.00 per meeting, which includes per meeting, training and special meetings.

Clerk - salary now is \$9,500.00. Review of previous salaries. Proposal of first year 5% increase (\$9,975), 2nd year 5% increase (\$10,475); 3rd year 3% increase (\$10,750), and 4th year 3% increase (\$11,000).

Road Treasurer to remain at \$1,000.00 (cannot be more than \$1,000.00)

Supervisor - Supervisor Brokaw advises she is looking into using Medicare, as it would be cheaper than insurance offered.

Assessor - includes IMRF and insurance (Assessor Benitez does not utilize insurance coverage). Cell phones for elected officials discussed.

Highway Commissioner - includes IMRF, insurance, truck, cell phone.

Supervisor Brokaw advises she will prepare Resolution for review at next month's meeting.

11. Legislative Updates - None.

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12. Reports

Supervisor: Supervisor Brokaw advises Shred Event to be held on September 21, 2024 from 9:00 a.m. until 11:00 a.m.; requests volunteers. Assessor Benitez and Supervisor Brokaw met with Comcast salesperson and engineer - all new updated phones, better phone system and lower cost. Information regarding insurance - going up; examples presented for different levels of PPO and HMO.

Assessor: Residential Sales August 9, 2024 through September 10, 2024 provided via email prior to meeting. Assessor Benitez advises Dorr Township appeal deadline was Friday, August 23, 2024. The final numbers are not complete, but to date we have 53 appeals. We are preparing the appeals that were submitted and haven't received any schedule for hearing dates yet. We are continuing to input sales and permits and are doing site visits when needed.

Highway Commissioner: Highway Commissioner Fuller advises patches done on Robin Hill, other patching done; shoulder gravel; boom mower; mowing done; tree trimming; inmates have been out. Solar farms asking for culvert permits - brief discussion. Trustee Jon Sheahan asks what the speed limit is for unincorporated area in Dorr Township on McConnell Road. Highway Commissioner Fuller will look into it.

***Return to approval of Minutes of July 9, 2024 Board Meeting**

Motion by Trustee Laura Cullotta to approve the Minutes of the July 9, 2024 Board Meeting. Motion seconded by Trustee Tom Thurman. Supervisor Brokaw and Trustee Jon Sheahan abstain; motion approved

Clerk: No report

Trustees: No report

13.Executive Session - None

14.New Business - None

15.Future Agenda Items - None

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16.Motion to adjourn

Motion by Supervisor Brokaw to adjourn. Motion seconded by Trustee Jon Sheahan. Motion approved unanimously. Meeting adjourned at 8:05 p.m.

Tuesday, October 8, 2024 at 7:00 p.m. Regular Board Meeting

Submitted by Brenda Stack, Dorr Township Clerk

CIVILITY PLEDGE:

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.