

DORR TOWNSHIP 2024 ANNUAL MEETING MINUTES

April 12, 2024 at 6:30 p.m.

Dorr Township Highway Department, 12322 Davis Road, Woodstock, IL 60098

Dorr Township Office, 1039 Lake Avenue, Woodstock, IL 60098

Present: Susan J. Brokaw, Clerk Brenda Stack, Jon Sheahan, Laurel Sheahan, John Fuller, John Buckley, Laura Cullotta, Tom Thurman, Amy Hansen, Rick Hoyt, Jeremy Brokaw, Nancy Irwin, Sue Dobbe-Leahy

(Sign in sheet provided).

Welcome by Dorrr Township Clerk Brenda Stack.

1. Pledge of Allegiance recited.

2. Dorrr Township Clerk Brenda Stack calls meeting to order at 6:32 p.m. Introduction of Elected Officials present: Township Supervisor Susan J. Brokaw; Highway Commissioner John Fuller; Trustees Tom Thurman, Jon Sheahan, Laura Cullotta, John Buckley; Clerk Brenda Stack. It is noted Assessor Tammy Benitez is not present.

Election of Moderator to preside over the meeting. **Susan Brokaw nominates John Buckley to serve as Moderator. Nomination seconded by Laura Cullotta.** Clerk asks for any further nominations, or motion to close nominations. **Motion by Susan Brokaw to close nominations for Moderator. Motion seconded by Laura Cullotta. Motion to close nominations approved unanimously. Motion by Susan Brokaw to appoint John Buckley as Moderator. Motion seconded by Laura Cullotta. On voice vote, motion approved unanimously.** Clerk declared John Buckley as Moderator. The Oath of Moderator was administered by the Clerk and signed by Moderator.

John Buckley assumed the duties of Moderator.

3. Call of the Annual Town Meeting read by Clerk Brenda Stack, which was published in the Northwest Herald on March 22, 2024. (Notice of Publication and Affidavit of posting completed). Notice also posted at three (3) public locations: Dorrr Township Offices, Dorrr Township Highway Department and Woodstock Public Library.

4. Reading of Minutes of the 2023 Annual Town Meeting.

Motion by Susan Brokaw to waive the reading of the Minutes of the 2023 Annual Town Meeting. Motion seconded by Jon Sheahan. Motion approved unanimously. Motion by Laura Cullotta to approve the Minutes of the 2023 Annual Town Meeting. Motion seconded by Tom Thurman. Motion approved unanimously.

5. Financial Statements of Supervisor

Dorr Township Supervisor's Annual Statement for the Fiscal Year Ended March 31, 2024 presented. Copies of the Annual Financial Statement for the Fiscal Year Ended March 31, 2024 available for review.

TOWN FUND	Beginning Balance	\$950,526
	Revenues	730,197
	Expenditures	<u>-684,726</u>
	Ending Balance	\$995,997

Tax Levied 2022: \$623,000

Property Tax Collected 2023: \$621,610; Replacement Tax \$64,155; Interest Income \$37,408; Miscellaneous Income \$690; Rental Income \$250; Fitness Classes \$6,084

GENERAL ASSISTANCE	Beginning Balance	\$101,993
	Revenues	9,643
	Expenditures	<u>- 80,698</u>
	Ending Balance	\$ 30,938

Tax Levied 2022: \$5,000

Property Tax Collected 2023: \$4,993; Interest Income \$4,650; Miscellaneous Income \$0

DORR ROAD DISTRICT	Beginning Balance	\$709,628
	Revenues	364,321
	Expenditures	<u>-229,625</u>
	Ending Balance	\$844,324

Tax Levied 2022: \$205,000 (Budgeted)

Property Tax Collected 2023: \$212,997; Replacement Tax \$123,752; Interest Income \$21,779; Miscellaneous Income \$150; Revenue from Fines \$1,662; Road Lights \$1,671; Permits \$2,310

PERMANENT HARD ROAD FUND	Beginning Balance	\$ 794,843
	Revenues	1,069,094
	Expenditures	<u>- 673,097</u>
	Ending Balance	\$1,190,840

Tax Levied 2022: \$1,050,000

Property Tax Collected 2023: \$1,047,530; Interest Income \$19,563; Culvert Permits \$2,000

Copies of complete Annual Statement available for review.

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6. Remarks by SOAR@Dorr, Director Laura Wassinger

Laura Wassinger is unable to be present. Written report read by Clerk Brenda Stack.

Projects:

- We are happy for Monica Amraen, who has worked with us at SOAR since we began to be busy, as she has decided to retire from working for money. She is an excellent retiree example as she is always very busy with a multitude of activities. She will be missed by all of us; however she has promised to volunteer for some activities!
- The hiring of a replacement has been determined to require selecting someone to work full-time due to the continued present level of activities and future growth of the SOAR@Dorr program. There have been conversations regarding a variety of potential prospects.
- Postponed creating a mission statement for SOAR@Dorr as we continue to work to secure sponsors to help fund SOAR@ Dorr future projects and create a sponsorship structure. Will pursue in May.
- Research grant possibilities for new programs with an eye toward creating a Tech Center.
- We had a raffle for 30 donated tickets from the **Friends of the Opera House** for the show, *Steel Magnolias*. The show will be mid-April.
- SOAR@Dorr booked **Leslie Goddard** to perform as Lucille Ball in August. The show will take place at Stage Left Café where the Friends of the Opera House will host us *and* pay for her performance! Again, tickets will be distributed to raffle3 winners.
- Working with Kay Reissig of Visiting Angels to create a special event celebrating **The Magic of Oz**. This will take place either in July. Visiting Angels will pay for the entertainer and a raffle prize basket.
- Continuing to organize all of SOAR's spaces from the office and kitchen to the storage rooms. This is even more important with the donation of a kiln and many art supplies and tea pots, etc. from a loyal SOAR participant, Elaine Goldstedt. Elaine lived to be 95 yrs old. She never missed bingo or a Lunch Date, She participated in our fitness/wellness programs until she became ill only a month before her death. She was also featured in an article in The Independent acknowledging her 95th amazing years due to a relationship between SOAR and The Independent.
- Continue to make connections to establish relationships with local media, different organizations and service providers.
- Renew research a registration program to maintain better member records, payment, and reporting capabilities.
- Plans have been drawn for the walking bridges and we look forward to securing supplies in the spring. We are hoping to form a partnership with Menards so that some of the materials will be donated in exchange for recognition of that fact.

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- Begin to research in earnest about the possibility of creating an outdoor seating, raised garden bed area behind the Food Pantry on the grassy area.

II. Items to consider:

- More evening activities. We want to continue to determine what other types of things people might be interested in doing regularly.
- Reaching a younger crowd with additional new activities and programs.

6. Remarks by Supervisor Susan J. Brokaw

Supervisor Susan Brokaw thanks everyone for coming. Thanks to John Fuller and his staff for the preparation at the garage for the meeting tonight. Updates for the coming year include crack filing and seal coating the parking lot at the township building; fob door system has to be upgraded because system is outdated – it will be more secure and less vulnerable to hacking; parking lot poles, LED fixtures and building lights out front. We don't do too much room rental anymore; the American Legion, VFW, we are happy to let them use the space. Another shred event in September with the same company we have used in the past. SOAR@Dorr is doing a fantastic job creating programs; they are well attended and popular, especially exercise classes. Monica Amraen, who worked at SOAR@Dorr, will be retiring. Expecting to hire new part time person. Check out the website. General Assistance is the main function of the Supervisor's job; 27% increase over the past year, due in part to now allowing assistance for utilities; and grants through the McHenry County Housing Authority for rent assistance on subsidized housing. We will be monitoring that program. Brief outline of programs provided. Highway Operations Project brief overview. Please attend the Open House scheduled for May 4th, and the voting meeting on May 21st. Special thanks to assistant Amy Hansen for her work, and thanks to the Highway Department employees.

7. Employee Recognition

Supervisor Susan Brokaw advises that most employees tend to be long term; there is not a lot of turnover in township employees. Five year – Amy Hansen (certificate presented; gift certificate and extra personal day for recognition). Shannon Combs of the Assessors Office (not present; certificate, gift certificate and extra personal day). Clerk Brenda Stack – 10 year employee; Assessor Tammy Benitez – 10 year employee.

8. Remarks by Highway Commissioner John Fuller

Highway Commissioner John Fuller thanks everyone for coming. Duties include maintenance of township roads. New building project underway. Employees Jeremy Brokaw (February, 2005); Nick Lechner (November, 2000); Brad Limbaugh (September, 2023). Last year's paving projects were Pleasant Valley Road and Ridgefield Road. This year Lucas Road and Chukkar. Please come to the Open House on May 4th here at the Highway Department.

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9. Remarks by Assessor Tammy Benitez

Written report provided by Assessor Tammy Benitez and read by Clerk Brenda Stack:

Statement for Annual Meeting April, 2024

Apologizes for not being at the Annual Town Meeting. I am on my way back from Bloomington where I was attending continuing education classes for assessments.

Market values have stayed the same as 2022 in Dorr Township. New construction was way down having only three sales for 2023. Overall median price of residential

properties for 2023 was \$270,000 with 255 sales. In 2022 the median was \$270,000 with 383 sales. Other properties, industrial, commercial, and vacant land are also similar as 2022. New construction is anticipated to increase over the next year or two looking ahead to the Die Cast property construction and the Riverwoods Subdivision.

2023 Board of Review hearings were up from 2022 having 95 appeals in 2023 with most of the appeal being commercial. The increase in appeals is not unusual for a quadrennial year which was this year.

I would like to thank Dorr Township Supervisor and staff for the help they have provided this past year and to Bob Ross and the McHenry County Assessments office for all their support. My staff, Shannon, Sam, Marissa, and Pat, a big thank you to all of you!

10. Remarks by Electors

Nancy Irwin states that the SOAR@Dorr program is great.

John Buckley states that the Dorr Township roads are well tended; it is noticeable when traveling from outside the township and then traveling our roads. Acknowledgement for the work that the Highway Department does.

11. Disposal of Township Surplus

Highway Commission John Fuller presents the following Road District surplus equipment:

1. 2005 Stepp 2 yard patch trailer
2. 2015 Ford F250 regular cab 4x4 truck
3. 2015 Western 8' snow plow

Motion by Tom Thurman to allow disposal of township surplus: 2005 Stepp 2 yard patch trailer, 2015 Ford F250 regular cab 4x4 truck, and 2015 Western 8' snow plow. Motion seconded by Jon Sheahan. Vote called; motion approved unanimously.

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12. Annual Meeting 2025

Moderator John Buckley announced the date of the Annual Meeting is fixed by Statute, that being the second Tuesday in April, which will be April 8, 2025. Electors set the time of the meeting. **Motion by Jon Sheahan to set the time for the Annual Town Meeting on April 8, 2025 at 6:30 p.m. Motion seconded by Susan Brokaw. On voice vote, motion approved unanimously. Motion to approve the Annual Meeting for 2025 on April 8, 2025 at 6:30 p.m. Motion seconded by John Fuller. Vote called; motion approved unanimously.**

13. Motion to Adjourn

Motion by Laura Cullotta to adjourn the meeting. Motion seconded by Tom Thurman. On voice vote, motion approved unanimously. Meeting adjourned at 6:59 p.m.

/s/ John Buckley

John Buckley, Moderator

/s/ Brenda E. Stack

BRENDA E. STACK, Clerk