

MINUTES OF THE DORR TOWNSHIP BOARD MEETING
June 10, 2025 at 7:00 p.m.
Dorr Township Office
1039 Lake Ave, Woodstock, IL 60098

Present: Supervisor Susan Brokaw; Clerk Brenda Stack; Highway Commissioner John Fuller; Assessor Tammy Benitez; Trustee Pat Keefe; Trustee Jon Sheahan; Trustee Ernie Hagenow; Trustee Jim Brink.

Public present: See Sign-In Sheet

Meeting called to order by Supervisor Susan Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Board Members present as listed above.
2. Public Comments: Reserved to Senior Activities Report
3. Approval of Minutes

a. Dorr Township Budget meeting May 13, 2025 at 6:30 p.m.

Motion by Supervisor Brokaw to approve the Minutes of the Dorr Township Budget meeting held on May 13, 2025 at 6:30 p.m. Motion seconded by Trustee Ernie Hagenow. Abstain - Sheahan and Keefe; Motion carries.

b. Dorr Township Road District Budget meeting May 13, 2025 at 6:45 p.m.

Motion by Supervisor Brokaw to approve the Minutes of the Dorr Township Road District Budget meeting held on May 13, 2025 at 6:45 p.m. Motion seconded by Trustee Jim Brink. Abstain - Sheahan and Keefe; Motion carries.

c. Dorr Township regular Board Meeting May 13, 2025 at 7:00 p.m.

Motion by Trustee Jim Brink to approve the Minutes of the May 13, 2025 Board meeting. Motion seconded by Trustee Ernie Hagenow. Abstain - Sheahan and Keefe; Motion carries.

4. Approval of Claims for May 14, 2025 to June 10, 2025:

TF	\$ 71,836.55	GA	\$ 3,041.45
DRD	\$ 3,999.65	PHR	\$299,252.25

Motion by Trustee Jon Sheahan to approve the claims for the period May 14, 2025 to June 10, 2025. Motion seconded by Trustee Jim Brink. Board polled; motion approved unanimously.

General Assistance case report and Salvation Army report provided prior to Board meeting via email for review. Trustee Sheahan comments that there is quite an increase in General Assistance. Supervisor Brokaw concurs it is the highest in a year or so.

5. Senior Activities Report

SOAR@Dorr Township Update June 10, 2024 (sic) 2025 handout provided for review. Laura Wassinger, Director of Programs, provides brief overview of the beginning (almost 4 years ago, in August) to present of SOAR@Dorr, and offerings. Introduction of several participants present - Jean Nieman and Barb Day discuss garbage and recycling programs brought to SOAR@Dorr, Kathy Olson runs Book Club. Lynda Rohe, Director of Social Services, also provides brief introduction and overview. Participants impressed with the program and all the things offered; appreciation is expressed for SOAR@Dorr. Lunch dates, Supper Club, Book Club, Social Hour, among other programs offered. Reference to "steering committee" regarding possible expansion from the vacancy to be left by the food pantry. Several articles provided published by the Woodstock Independent, whose reporters have been supportive of the program.

6. Road District Building Project

Highway Commissioner Fuller states the new buildings are up and final inspection is expected this coming Friday for occupancy. Punch list items being completed. Parking lot done with help of Nunda Township (parking lot was not part of the original plan; no bids were submitted for parking lot). Landscaping being finished. All equipment out of storage and back to Highway Department buildings. All is looking pretty good. Assessor Tammy Benitez asks about flowers being planted; Highway Commissioner John Fuller advises there are no plans, but she is welcome to plant and maintain flowers. Supervisor Sue Brokaw asks about equipment removal - trailer, portable toilets. Highway Commissioner John Fuller advises they will be removed. Utilities are hooked up. Open House/Ribbon Cutting Ceremony briefly discussed.

7. Legislative Reports - None

8. Reports

Supervisor: Supervisor Brokaw advises she received a Notice for Request for Conditional Use Permit, Route 14 past Doty Road to the East, for solar farm. Brief discussion on proximity of current solar farm out there. Hearing on June 25, 2025 at 1:30 p.m. John Swierk, architect we used for Highway Department Operations Project, did a walkthrough of township building/rooms to start with ideas for future reference regarding space availability with food pantry vacancy. June 27th Township Supervisors and Trustees educational workshop in Rockford. June 17th virtual event for newly elected officials. Reminder - Open Meetings Act training and Sexual Harassment Training requirements. Supervisor Brokaw will send links to everyone.

Assessor: Residential Sales May 13, 2025 through June 10, 2025 handout provided via email prior to meeting. Assessor Tammy Benitez advises assessment books have been turned into the County Assessors Office on May 26, 2025. The process before the County will publish us can take anywhere from 2-4 weeks. Over this time, we will answer questions from the County prior to our information being published. We are continuing to input sales and permits. Site visits will continue throughout the month.

Highway Commissioner: Highway Commissioner John Fuller advises last month replaced a few signs that had been stolen, brush and tree cleanup, parking lot paved, boom mower, ditch mowing, mowed offices, gravel in parking lot, replaced a culvert.

Highway Commissioner John Fuller advises he has an opportunity to purchase chairs for the new building at \$100.00 each and they threw in a file cabinet; 16 chairs. Discussion. Chairs are roller type, to be used in Highway Commissioner's office, lunchroom, conference room. Question on if we need 16 chairs, concern with rolling type chairs to be used in a lunchroom setting. Discussion continues.

Motion by Supervisor Sue Brokaw to see if we can purchase eight (8) chairs not to exceed \$1,200.00. Motion seconded by Trustee Pat Keefe. Discussion continues. Clerk Brenda Stack asks about the general cost of these types of chairs, and the necessity for so many of them. Clerk Stack also states that she may have a contact for some type of office chairs, but availability is unknown. Highway Commissioner Fuller continues to advocate for purchase of these type of chairs, as they are being offered at cost effective price. Trustee Ernie Hagenow provides insight to possible other types of chairs and resources. **Vote called; Board polled: Supervisor Sue Brokaw - Yes; Trustee Jon Sheahan - No; Trustee Pat Keefe - Yes; Trustee Ernie Hagenow - Yes; Trustee Jim Brink - Yes. Motion carries.** Discussion briefly continues. Furnishings were not

Department budget and funds available.

Clerk: Clerk Brenda Stack asks if Trustee Hagenow and Trustee Brink have completed Statement of Economic Interest filing. Both Trustee Hagenow and Trustee Brink indicate they have filed. Trustee Hagenow forwards email showing filing. Clerk Brenda Stack advises she believes she can log in to view filings.

Trustees: No report

9. Executive Session - None

10. New Business - None

11. Future Agenda Items - None

12. Motion to adjourn

Motion by Trustee Jon Sheahan to adjourn. Motion seconded by Supervisor Sue Brokaw. Motion approved unanimously. Meeting adjourned at 8:03 p.m.

Next Board meeting Tuesday, July 8, 2025 at 7:00 p.m.

Submitted by Brenda Stack, Dorr Township Clerk

CIVILITY PLEDGE:

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.