

MINUTES OF THE DORR TOWNSHIP BOARD MEETING
October 14, 2025 at 7:00 p.m.

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Assessor Tammy Benitez; Highway Commissioner John Fuller; Trustee Jon Sheahan; Trustee Ernie Hagenow; Trustee Pat Keefe; Trustee Jim Brink.

Public present: See Sign-In Sheet

Meeting held at Dorr Township Highway Department, 12322 Davis Rd., Woodstock, Illinois after Open House for new buildings. Publication Certificate received on Notice of Meeting change.

Meeting called to order by Supervisor Sue Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Board Members present as listed above.

Supervisor Sue Brokaw thanks all in attendance for coming and taking a tour of the new buildings at the highway department, and for the confidence by the electors of Dorr Township in proceeding with this project.

2. Public Comments: Nancy Irwin states she is very impressed with the new buildings and facility. Rolf Tillman asks what the project cost; Supervisor Brokaw advises \$2.2 million; all paid for.

3. Approval of Minutes

Motion by Trustee Ernie Hagenow to approve the Minutes of the September 9, 2025 Board meeting. Motion seconded by Trustee Pat Keefe. Supervisor Brokaw asks for any questions or comments; none. **Vote called. Motion approved unanimously.**

4. Approval of Claims for August 13, 2025 to September 9, 2025:

TF	\$ 91,613.02	GA	\$ 3,035.79
DRD	\$ 10,366.81	PHR	\$135,623.04

Motion by Trustee Jon Sheahan to approve the claims for the period September 10, 2025 to October 14, 2025. Motion seconded by Trustee Ernie Hagenow. Supervisor Brokaw asks for any questions or comments; none. **Board polled; motion approved unanimously.**

General Assistance case report and Salvation Army report provided prior to Board meeting via email for review.

5. Senior Activities Report

SOAR Township Update report provided to Board members by Lynda Rohe just prior to meeting. Lynda Rohe essentially reads report aloud.

Supervisor Sue Brokaw advises at last meeting we discussed possible removal of counters in meeting room to allow for more space. Brief discussion - SOAR could use extra space; counters are warped from previous food pantry storage of heavy items; original intention of room was for computer lab. Highway Commissioner Fuller is asked if he would look at the counters to see if they would be able to remove them, and he agrees. Consensus is it makes sense to remove the counters. Supervisor Brokaw advises another air purifying machine was purchased last week for that room.

6. Building & Planning - Future Expansion

Supervisor Sue Brokaw advises no further planning or discussions have been had regarding the space where the food pantry is currently located.

Trustee Ernie Hagenow asks about leak; Supervisor Brokaw advises that the leak was in the front above the puzzle area; NIR Roofing, Huntley repaired the leak and replaced ceiling panels.

7. America250 Anniversary Resolution

Supervisor Sue Brokaw advises TOI (Township Officials of Illinois) is promoting America250 - the celebration of anniversary of the founding of the United States - by adopting a Resolution. Resolution has been prepared and provided to Board members for review.

Motion by Supervisor Sue Brokaw to adopt Resolution in support of the America250 anniversary commemoration celebration. Motion seconded by Trustee Jon Sheahan. Motion approved unanimously.

8. Legislative Reports - None

Supervisor Brokaw advises the fall veto session is underway, and TOI will keep an eye on any legislation that may effect townships and keep us informed.

9. Reports

Supervisor: Supervisor Brokaw advises last week she and Assessor Tammy Benitez attended the City of Woodstock State of the City luncheon. Mayor Turner outlined the current state of the City of Woodstock, and the status of various projects currently underway and planned. Supervisor Brokaw and Amy Hansen will attend General Assistance training in Rockford on Friday. Pending maintenance issues: Leak in the ceiling - previously discussed; replaced faucet in women's restroom (sensor and housing corroded); will be replacing the mechanism for the ADA compliant door - entrance to SOAR@Dorr, due to glitches in operation - taking care of that on Friday; carpet cleaned over the weekend; leaky water heater - leaked underneath wall and into the office area - mopped up, and we now have a new water heater. Another air filtration machine - previously discussed. Audit still in the works; items remaining that they are requesting information on. Extension request sent to Comptroller's Office - 11/26/2025 is the new deadline; fined if not in on time. Amy and Sue have been working with a QuickBooks advisor, and have been given a lot of good information and updates to our accounting system. Getting information for everybody for transitioning to Direct Deposit for our payroll. Person from Woodstock Public Library invited our participation in new monthly resource fair after the first of the year called Community Hub. They will provide folding table for us; General Assistance and emergency assistance information can be provided; Assessor Tammy Benitez can provide information on exemptions and assistance; Lynda at SOAR@Dorr included to provide information on programs available. This program is just starting out; they are going to keep track of attendance and if all goes well, they will expand to include more groups. Good program for the people in Woodstock.

Assessor: Residential Sales September 10, 2025 through October 10, 2025 handout provided via email prior to meeting. We are continuing to input sales and permits. Site visits have been pushed back to work on appeals and attend hearings. We have had two days of hearings and will have two more this month. We are working on the last of the appeals that will be scheduled for Mid-November. We have not received a final number for appeals, but I believe it will be 60.

Page 4 - 10/14/2025

Highway Commissioner: Highway Commissioner John Fuller advises road

work being done, tree and brush work, shoulder and ditch work, mowing, painting, signs, shop work. Highway Department workers all present at tonight's meeting and are recognized for their efforts. Salt pricing went up a little bit - was \$68.91 per ton last year, and this year is \$71.74/ton. Brief discussion and explanation of salt purchasing process. Supervisor Sue Brokaw advises that the older buildings at the highway department on the other side were completed in 2012, and at that time we knew we needed these new buildings, so we have been saving and planning for this building project long term since then.

Clerk: No report

Trustees: Pat Keefe advises of an inquiry he received regarding the new subdivision - Riverwoods, Lucas Road entrance. Highway Commissioner Fuller advises the subject road is the City of Woodstock jurisdiction.

10.Executive Session - None

Clerk Stack advises there are no Executive Session Minutes outstanding to approve, as we have not had Executive Session for the past six (6) months. Generally, approval of Executive Session Minutes is included on the Agenda twice a year - April and October.

11.New Business - None.

12.Future Agenda Items

- a. Township Levy
- b. Road District Levy
- c. 2026 Holiday Schedule
- d. Christmas Clearing House donation

13.Motion to adjourn

Motion by Supervisor Sue Brokaw to adjourn. Motion seconded by Trustee Jim Brink. Motion approved unanimously. Meeting adjourned at 7:29 p.m.

Submitted by Brenda Stack, Dorr Township Clerk

CIVILITY PLEDGE:

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.