

MINUTES OF THE DORR TOWNSHIP BOARD MEETING  
September 9, 2025 at 7:00 p.m.  
Dorr Township Office  
1039 Lake Ave, Woodstock, IL 60098

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Assessor Tammy Benitez; Highway Commissioner John Fuller; Trustee Jon Sheahan; Trustee Ernie Hagenow; Trustee Pat Keefe.

Not present: Trustee Jim Brink

Public present: See Sign-In Sheet

**Meeting called to order by Supervisor Sue Brokaw at 7:00 p.m.**

Pledge of Allegiance recited.

1. Roll Call of Board Members present as listed above.
2. Public Comments:

Lynn Krause says thank you to the SOAR@Dorr program and indicates what a wonderful program it is.

Trudy Hayne (sp.) states that parking is a problem for SOAR attendees, a great problem to have because so many people come.

Jean Hervert Niemann states the programs at SOAR@Dorr are awesome and it is a great resource for our community.

Andrew Cententano also indicates parking is a problem.

Adelle Mickelson states she would like to address the misrepresentation of facts from last month's meeting, although she indicates she was not in attendance. Prepared statement read aloud; summarizing she indicates that grant for SOAR expansion could be used by SOAR. More than clear as to our intentions throughout and did not intend to "take over the decision-making process for Dorr Township", it was never the plan to make decisions. More intended to start with ideas, and they would be happy to do some of the "roadwork". Planning - when, then? We wanted to give you guys ideas. Reference made to last month's meeting Minutes, and the Clerk's office space. Roger Mickelson states he was in the industry all his working career; a common thought is "Proper planning prevents poor performance." Planning is essential - when do you intend to start planning - in May of 2026?

Supervisor Brokaw thanks everyone for their comments.

3. Approval of Minutes

Clerk Brenda Stack advises correction to 8. Reports - Supervisor, page 4: Date of Food Pantry exit 2026, and minor typographical errors corrected. Page 5. Senior Activities Report - first line date changed from 2024 to 2025.

**Motion by Trustee Jon Sheahan to approve the Minutes of the August 12, 2025 Board meeting, with corrections as noted. Motion seconded by Trustee Ernie Hagenow. Motion approved unanimously.**

4. Approval of Claims for August 13, 2025 to September 9, 2025:

TF	\$ 66,399.06	GA	\$ 2,024.96
DRD	\$ 69,431.35	PHR	\$116,352.38

**Motion by Trustee Jon Sheahan to approve the claims for the period August 13, 2025 to September 9, 2025. Motion seconded by Trustee Pat Keefe.**

Supervisor Brokaw asks for any questions or comments with no response. **Board polled; motion approved unanimously.**

General Assistance case report and Salvation Army report provided prior to Board meeting via email for review. Supervisor Brokaw advises under Salvation Army figures, in July one person served for \$150.00 and in August one person served for \$50.00, making the total for the year \$4,916.97.

5. Senior Activities Report

SOAR September Township Update September 8, 2025 handout provided for review prior to meeting via email. Lynda Rohe provides overview of written report - activities, events, programs. Also states parking is an issue. Everything just keeps getting bigger and better. It is Senior Center Month; giving all our exercise participants one free class a week. (City of Woodstock Walkability Study survey handed out to Board members prior to meeting.)

6. Road District Building Project

a. Open House

Supervisor Brokaw advises that the project is complete; suggests moving the meeting next month out to the garage, starting at 6:00 p.m. with a brief "ribbon cutting", plaque, and inviting former trustees to attend, with regular meeting commencing at 7:00 p.m. Publication Notice of change of meeting time and place will need to be published.

**Motion by Supervisor Sue Brokaw to change the next meeting, October 14, 2025, site to the Dorr Township Highway Department garage at 12322 Davis Road, Woodstock, Illinois 60098, starting at 6:00 p.m. with an Open House event and continuing the regular meeting at 7:00 p.m. Motion seconded by Trustee Jon Sheahan. Motion approved unanimously.**

#### 7. Building & Planning - Future Expansion

Supervisor Sue Brokaw states that the committee previously formed by SOAR is not meeting formally. There will be some planning done ahead of time before the food pantry vacates the premises. Budgeting is a big part of that, as we have just finished up a very large long-term project (highway department buildings). We can continue to discuss; as far as a "Steering Committee", we will look into that a little bit more. The big concern that we have is money; we have brought this up before. There are certain grants, we have already received a grant. There are a lot of things to consider. Trustee Ernie Hagenow states that if we are already running into a parking issue, if we expand that will only exacerbate the problem. We have limits and need to work within what we have; we only have the space that we have. Is the use of the parking lot by food pantry patrons and volunteers a concern? Yes. Trustee Ernie Hagenow asks about possibility of scheduling events to coincide with their schedule until they leave, and will that alleviate some of the problem? It does not seem so. Clerk Brenda Stack states that she has been a big supporter of the SOAR@Dorr program long before participants recently started to attend meetings regarding their concern for expansion. The Board has regularly commented on how well the program is doing, and what a great program it is to have here. Concern is that we hope they understand that we not be able to expand the SOAR program under the parameters we have, and there may be more suitable use for the space. Trustee Ernie Hagenow suggests the possibility of a parking study, which would need to be done for any expansion. Jean Hervert Niemann asks if the Board has a timeline for the building and expansion? Supervisor Sue Brokaw states that we now have three (3) new trustees on the Board after the recent election, and it is necessary for them to get a good understanding of the workings of Dorr Township. Budget process reviewed. Lynda Rohe states there are grants that are available.

able to pay for everything; discussions were simply started and ideas discussed. Trustee Ernie Hagenow asks how programs at SOAR are decided? Laura Wassinger explains process based on requests and participation interest. Trustee Hagenow states concern on the possibility of expanding for a wood shop, which was previously mentioned. At some point there is a limitation to the programs we provide here - expectations, use of space, programs. Laura Wassinger indicates that Adelle Mickelson is very good at obtaining donations. Trustee Pat Keefe suggests we address "the elephant in the room" - we may not be able to offer more if we have no parking already. Trudy Hayne (sp.) asks if the highway department could plow here earlier so it is safer and easier for participants of SOAR@Dorr. Highway Commissioner John Fuller indicates the main concern of the highway department is the roads; this is secondary. Supervisor Sue Brokaw states this is all good conversation and we will continue to have discussions. We will keep working on the issue, and it will get done. There will be a plan good for the whole township. Thank you to everyone for their comments.

8. Legislative Reports - None

9. Reports

**Supervisor:** Supervisor Brokaw advises she received a legal notice from the City of Woodstock regarding Murphy's Flooring, 2020 S. Eastwood Drive, request to divide property into two (2) lots for mixed use - hearing Thursday, September 18, 2025. Redman CPA has been working with us to bring QuickBooks up to speed to correct some deficiencies; Zoom meeting, and following up with her, finally making good progress. We did experience again some roof leakage. Due to our dissatisfaction with the previous company, a different roofing company came out - NIR Roof Company from Huntley inspected the area, has ordered the materials, and will complete repairs when materials are received. Trustee Ernie Hagenow asks how old the roof is; warranty may need to be considered to use correct contractor for repairs. Supervisor Sue Brokaw indicates this is more the fascia gutter area. Continuing work for our annual CPA audit. We have been invited to attend Community Resource Days at Willow Crystal Lake. In October, Amy or I will attend, runs from 10:00 a.m. - 2:00 p.m. every Friday. Laura and Lynda asked for more space in the other meeting room, originally set up to be a computer lab, for some storage to get some things out of offices. Something to look at in the future.

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**Assessor:** Residential Sales August 12, 2025 through September 9, 2025 handout provided via email prior to meeting. We are continuing to input sales and permits. Depending on the number of appeals,

site visits could possibly be pushed back to work on appeals. We will be working on any appeals that come in to prepare them for hearings. We had 57 appeals this year. We are preparing evidence for non-hearing and hearing appeals. Our first hearing date is September 23, 2025.

**Highway Commissioner:** Highway Commissioner John Fuller advises paving projects with the County are done for this year - North Alta Vista, West Alta Vista, Bunker and Beech Streets. Still organizing out at the shop - inside and outside. Another round of mowing, had boom mower out. Spread shoulder gravel. Tire drive - got rid of old tires. Mowed at township building and garage.

**Clerk:** No report

**Trustees:** No report.

10.Executive Session - None

11.New Business

Supervisor Brokaw advises she received information from TOI regarding America 250 - asking to promote and celebrate anniversary of the founding of the United States; adopt a resolution (form provided).

a. America 250 - Resolution

12.Future Agenda Items

a. Levy

13.Motion to adjourn

**Motion by Trustee Jon Sheahan to adjourn. Motion seconded by Supervisor Sue Brokaw. Motion approved unanimously. Meeting adjourned at 7:54 p.m.**

Next Board meeting Tuesday, October 14, 2025 at 7:00 p.m.

Submitted by Brenda Stack, Dorr Township Clerk

CIVILITY PLEDGE:

*In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.*