

MINUTES OF THE DORR TOWNSHIP BOARD MEETING
November 13, 2025 at 7:00 p.m.

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Assessor Tammy Benitez; Highway Commissioner John Fuller; Trustee Jon Sheahan; Trustee Ernie Hagenow; Trustee Pat Keefe; Trustee Jim Brink.

Public present: See Sign-In Sheet

Meeting called to order by Supervisor Sue Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Board Members present as listed above.

2. Public Comments: None

3. Approval of Minutes

Motion by Trustee Pat Keefe to approve the Minutes of the October 14, 2025 Board meeting. Motion seconded by Trustee Jon Sheahan.

Supervisor Brokaw asks for any questions or comments; none. **Vote called. Motion approved unanimously.**

4. Approval of Claims for October 15, 2025 to November 13, 2025:

TF	\$ 76,446.32	GA	\$ 6,288.42
DRD	\$158,721.71	PHR	\$ 2,121.68

Motion by Trustee Ernie Hagenow to approve the claims for the period October 15, 2025 to November 13, 2025. Motion seconded by Trustee Jon Sheahan. Supervisor Brokaw asks for any questions or comments.

Trustee Ernie Hagenow asks about percentages under expenses for personnel salaries. Supervisor Sue Brokaw advises we are still in transition and working on it. Trustee Ernie Hagenow asks about \$100,000.00 expense to Bonnell; Highway Commissioner John Fuller advises that is a portion of payment for a truck, which will not be ready until July, split into separate payouts. **Board polled; motion approved unanimously.**

General Assistance case report and Salvation Army report provided prior to Board meeting via email for review. Trustee Jon Sheahan asks if we have seen an uptick in General Assistance this month. Supervisor Sue Brokaw advises not really; Amy Hansen (public present) indicates there have been some inquiries.

5. Senior Activities Report

SOAR Township Update report provided via email to Board members prior to Board meeting, and also provided to Board members by Lynda Rohe just prior to meeting. Lynda Rohe provides brief verbal review of written report. Senior Center Month - Lynda encourages Board members to see the board with pictures in room, which has turned out great. Articles in newspaper provided for review; these have paid off with increased participation in exercise classes, and it just keeps growing. SOAR received a \$10,000.00 grant from AT&T through AARP for Tech Education to teach seven (7) tech classes by the end of August 2026. Check-in system is working great, with participants indicating it is easy to use. Assessor Tammy Benitez asks if the 739 participants indicated in report are actual; Lynda Rohe explains not individual, but overall participation for the month.

6. Building & Planning - Future Expansion

Supervisor Sue Brokaw advises no further planning or discussions have been had regarding the space where the food pantry is currently located. If Board members would like to view the space, we need to keep in mind the Open Meetings Act. Adelle Mickelson (public present) asks about counter in room - will it be removed as discussed? Supervisor Sue Brokaw advises it will be once the materials still remaining are cleared from the counters. Deb Charles (public present) states that we need more room (referring to the SOAR@Dorr program), exercise classes are full and people are bumping into each other, other activities are going on at the same time (card games, mah jongg, cribbage, etc.) Supervisor Sue Brokaw explains that this is the space we have to work with; Deb Charles asks what about when the food pantry leaves? Supervisor Brokaw advises that space is not big enough for exercise classes, and uses will be explored for that space. Deb Charles continues to advocate for additional space, stating that "this is for the community." Supervisor Brokaw states that we don't have the funds to expand, we just finished an extensive project with the new buildings at the Highway Department, which was planned for and we saved for quite some time, resulting in no loan or additional cost to the taxpayers. Discussion continues. Clerk Brenda Stack states that it has been explained before that we do not have the funds or room to expand at this time, and this Board, as well as the previous Board, have frequently commented on the success of the SOAR@Dorr program. Deb Charles points out that the door leading in to the space was broken for some time, posing a hazard to participants, becoming argumentative and aggressively presenting her information to the Board, advising that we are not present to see what is going on.

Clerk Brenda Stack points out that Supervisor Brokaw advocated long ago for the Senior program and is a large reason why it is here and a big supporter of the program, and that she is present in the building on a full-time basis and is aware of what is going on. Supervisor Brokaw thanks those present for their comments.

7. 2026 Holiday Schedule

Dorr Township Holiday Schedule for 2026 presented. Supervisor Sue Brokaw advises nothing is changed; again, employees were asked for their preference in eliminating Martin Luther King, Jr. Day for the Friday after New Year's Day.

Motion by Trustee Jon Sheahan to approve the Holiday Schedule for 2026. Motion seconded by Trustee Jim Brink. Motion approved unanimously.

8. Christmas Clearing House donation

Supervisor Sue Brokaw advises our donation to Woodstock Rotary (Christmas Clearing House) has been \$4,000.00, and we have budgeted for that amount. Do we want to keep it at that amount or change the amount? Short discussion. Consensus agrees to keep it at the same amount.

Motion by Pat Keefe to donate \$4,000.00 to Christmas Clearing House (Woodstock Rotary). Motion seconded by Jim Brink. Board polled; Motion approved unanimously.

9. Levy

a. Township

Supervisor Sue Brokaw reviews levy for the tax year 2025, collectable in 2026. 4.9% - \$706,680 levied - General Town Fund \$656,680; General Assistance Fund \$50,000; Total Taxes Levied: \$706,680. As recommended by our counsel, attorney Jim Militello.

b. Highway Department

3.04% - \$\$1,566,061 levied - General Road Fund \$350,000; Permanent Hard Road Fund \$1,216,061; Total Taxes Levied: \$1,566,061.

10. Reports

Supervisor: Supervisor Brokaw advises she received an email from mchenrycountycog.org (McHenry County Council of Governments) regarding energy consults, looking at NiCor and ComEd charges for comparison to see if it warrants a change in services. Meeting held last week, collective opinion to remain with NiCor and ComEd. Email received today regarding another solar permit off McConnell Road. ADA door repaired. Carpeting in building was cleaned. Supervisor Sue Brokaw, Clerk Brenda Stack, and Amy Hansen all attended the Township Officials of Illinois annual conference in Springfield this past Monday through Wednesday, November 10-12, 2025. Supervisor Brokaw encourages Board members, especially those new to the Board, to participate as it is educational and informative. General Assistance case level increases every year; Illinois Department of Human Services has increased from \$437 to \$456. We are at \$440, and we will raise it to \$460. Brief description of qualifying terms. Progress continues on our audit; hopefully by next month we will have finished product.

Assessor: Residential Sales October 11, 2025 to November 13, 2025 handout provided via email prior to meeting. Last day of hearings was today, November 13, 2025. 60 appeals, both hearings and non-hearings. We are continuing to input sales and permits. Site visits have started again with hopes of the weather staying nice.

Highway Commissioner: Highway Commissioner John Fuller advises last mowing done, tree and brush cutting, shop work, went to salt workshops, safety lane trucks, inmates this week. Brief review of inmate work - tree and brush cleanup, clean shop, wash trucks. Inmates accompanied by an officer (squad) as well as van.

Clerk: No report. Clerk Brenda Stack states that as Supervisor Sue Brokaw advised, we attended the annual TOI conference this week, and notes that Supervisor Brokaw not only attends, but is now on the Board of Directors of the Township Officials of Illinois, as well as volunteered at the Supervisor booth, and assisted with registration at the conference. She serves our community here, as well as the greater community becoming involved with this organization, and quietly serves in these capacities with no mention, so thank you to Supervisor Sue Brokaw for her dedication and service.

Trustees: No report.

11.Executive Session - None

12.New Business - None

Assessor Tammy Benitez asks about the America250 anniversary celebration - do we have anything planned? Brief discussion. Suggestion of a truck in the Memorial Day Parade.

13.Future Agenda Items
a. Township Levy
b. Road District Levy

14.Motion to adjourn

Motion by Trustee Jon Sheahan to adjourn. Motion seconded by Supervisor Sue Brokaw. Motion approved unanimously. Meeting adjourned at 7:34 p.m.

Next Board meeting Tuesday, December 9, 2025 at 7:00 p.m.

Submitted by Brenda Stack, Dorr Township Clerk

CIVILITY PLEDGE:

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.