

MINUTES OF THE DORR TOWNSHIP BOARD MEETING  
December 9, 2025 at 7:00 p.m.

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Assessor Tammy Benitez; Highway Commissioner John Fuller; Trustee Jon Sheahan; Trustee Ernie Hagenow; Trustee Pat Keefe; Trustee Jim Brink.

Public present: Amy Hansen; Andrew Celentano.

Meeting called to order by Supervisor Sue Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Board Members present as listed above.

2. Public Comments: None

3. Approval of Minutes

**Motion by Trustee Ernie Hagenow to approve the Minutes of the November 13, 2025 Board meeting. Motion seconded by Trustee Pat Keefe.**

Supervisor Brokaw asks for any questions or comments; none. **Vote called. Motion approved unanimously.**

4. Approval of Claims for November 14, 2025 to December 9, 2025:

TF	\$39,905.77	GA	\$ 5,607.78
DRD	\$ 2,665.89	PHR	\$25,338.88

**Motion by Trustee Jon Sheahan to approve the claims for the period November 14, 2025 to December 9, 2025. Motion seconded by Trustee Jim Brink.** Supervisor Brokaw asks for any questions or comments. Trustee Ernie Hagenow asks how the Quickbooks training transition is going; Supervisor Sue Brokaw advises it is going fine. **Board polled; motion approved unanimously.**

General Assistance case report and Salvation Army report provided prior to Board meeting via email for review. Supervisor Sue Brokaw states that Amy Hansen advises we already have an increase in assistance.

5. Senior Activities Report

No report provided.

6. Building & Planning - Future Expansion

Supervisor Sue Brokaw advises she has nothing to report.

7. Levy

a. Township

Supervisor Sue Brokaw provides review of Township Levy presented last month: \$706,680 levied - General Town Fund \$656,680; General Assistance Fund \$50,000; Total Taxes Levied: \$706,680. **Motion by Trustee Jon Sheahan to approve the Township Levy as presented. Motion seconded by Trustee Ernie Hagenow.** Supervisor Sue Brokaw asks for any comments or questions. Trustee Jon Sheahan asks if we have had any feedback from the public after 30 day public display. Supervisor Brokaw advises we have not. **Board polled; Motion approved unanimously.**

b. Highway Department

Highway Commissioner John Fuller provides review of Road District Levy presented last month: General Road Fund \$350,000; Permanent Hard Road Fund \$1,216,061; Total Taxes Levied: \$1,566,061. **Motion by Trustee Pat Keefe to approve the Road District Levy as presented. Motion seconded by Trustee Jim Brink.** Highway Commissioner John Fuller asks if there are any comments or questions, with none tendered. **Board polled; Motion approved unanimously.**

8. Reports

**Supervisor:** Supervisor Brokaw refers to letter (included in meeting packet) received from former Assessor's Office employee Samantha Avila, whose last day here was November 26, 2025. Very nice, complimentary letter. This past month the automatic door was fixed, and we had another issue again with the door. Company came back and repaired for no charge; also, latch getting stuck on the door in the hallway. This was a simple repair, and also repaired at no charge. Last Friday Supervisor Brokaw attended TOI Board Meeting in Springfield. Next year's Annual Conference will again be held at the Crowne Plaza in Springfield, but in 2027 it will be held at the I-hotel in Champaign. Lobby Day is April 15th at the Abraham Lincoln Hotel in Springfield. Audit extension until November 26, 2026. We could not ask for another extension. We have been advised the audit will be finished by December 23, 2025, so hopefully we

will not get dinged by the Comptroller's Office. Received Notice of Public Hearing for this Friday - Niko's in Woodstock; request for allowing accessory structure, possibly igloo dining. American Community Bank & Trust has been providing a program called Positive Pay at no cost, which acts to prevent fraud; as of 12/31/2025, they will no longer offer for free, but will offer Positive Pay Premium at a cost of \$55.00 per month, which seems excessive, so we will not participate. Next month we are participating in Community Hub at Woodstock Public Library - Sue Brokaw, Tammy Benitez and Lynda Rohe will attend. Supervisor Brokaw advises she has purchased pens to hand out. Thank You card received from Nancy Irwin, who is in a wheelchair, regarding the repairs the highway department made to the ramp for easier and safer access, which was done quickly.

**Assessor:** Residential Sales November 13, 2025 through December 8, 2025 handout provided via email prior to meeting. Assessor Tammy Benitez advises hearings have concluded, 57 was our final number. We will continue to input sales and permits. In November, as previously mentioned, Samantha Avila left for a bigger and better career. She will be missed; however, Shannon has become a wonderful addition to our assessment team. Over the next several months we will be training Shannon in all the assessment duties. Attended educational workshops with other County officials around the County on exemptions and what we do at the Township and County levels. She advises she was the only Assessor to participate, and would like to see more participation in the future.

**Highway Commissioner:** Highway Commissioner John Fuller advises last culvert installed for this year. We are making brine, cut some trees, logs, attended Sensible Salts Training through the County, continue to keep trucks ready for winter, salting, plowing, doing shop work. Trustee Jon Sheahan asks about access road opening for Lennar Homes development; Highway Commissioner Fuller advises it is not open yet. Another solar farm on Dean Street. Solar farms discussed briefly.

**Clerk:** No report.

**Trustees:** No report.

9. Executive Session - None

10. New Business - None

11. Future Agenda Items

12. Motion to adjourn

**Motion by Supervisor Sue Brokaw to adjourn. Motion seconded by Trustee Jon Sheahan. Motion approved unanimously. Meeting adjourned at 7:17 p.m.**

Next Board meeting Tuesday, January 13, 2026 at 7:00 p.m.

Submitted by Brenda Stack, Dorr Township Clerk

CIVILITY PLEDGE:

*In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.*