

MINUTES OF THE DORR TOWNSHIP BOARD MEETING
January 13, 2026 at 7:00 p.m.

Present: Supervisor Sue Brokaw; Clerk Brenda Stack; Assessor Tammy Benitez; Highway Commissioner John Fuller; Trustee Jon Sheahan; Trustee Ernie Hagenow; Trustee Pat Keefe; Trustee Jim Brink.

Public present: Amy Hansen

Meeting called to order by Supervisor Sue Brokaw at 7:00 p.m.

Pledge of Allegiance recited.

1. Roll Call of Board Members present as listed above.

2. Public Comments: None

3. Approval of Minutes

Motion by Trustee Pat Keefe to approve the Minutes of the December 9, 2025 Board meeting. Motion seconded by Trustee Jim Brink. Supervisor Brokaw asks for any questions or comments; Ernie Hagenow requests additional detail regarding the "transition" referred to in comments under 4. Approval of Claims. Supervisor Sue Brokaw suggests the addition of the words "Quickbooks training" for clarification. **Vote called - Motion to approve the Minutes of the December 9, 2025 Board Meeting with modification as noted; motion approved unanimously.**

4. Approval of Claims for December 10, 2025 to January 13, 2026:

TF	\$64,910.15	GA	\$ 8,300.06
DRD	\$ 4,387.76	PHR	\$66,424.03

Motion by Trustee Jon Sheahan to approve the claims for the period December 10, 2025 to January 13, 2026. Motion seconded by Trustee Jim Brink. Supervisor Brokaw asks for any questions or comments, none forthcoming. **Board polled; motion approved unanimously.**

General Assistance case report and Salvation Army report provided prior to Board meeting via email for review.

5. Senior Activities Report

SOAAR December Township Update - January 13, 2025, with two newspaper articles, provided prior to meeting via email.

6. IDOT Temporary Easement Discussion & Approval

Supervisor Brokaw advises that the State of Illinois previously presented a request for temporary construction easement for the front of our building by the sign for a period of five (5) years. Some time ago we voted on it and we were provided a check for that use in the amount of \$9,000.00. Too much time has now passed and the agreement has expired. Request for approval to enter into a new agreement, with additional payment of \$6,700.00. Brief discussion. Basically landscaping out front will be affected, and the use is temporary during construction of the roundabout. **Motion by Supervisor Brokaw to accept and approve the Resolution for the Illinois Department of Transportation granting a temporary easement of the property in front of the building. Motion seconded by Trustee Jon Sheahan.** Trustee Ernie Hagenow confirms that this is just temporary - rental for use of the land while construction is ongoing. **Vote called; motion approved unanimously.**

7. Reports

Supervisor: Supervisor Sue Brokaw advises that all members of the Board received a certified mail envelope regarding Notice of Hearing on Petition for Annexation of 8800 Route 14, Crystal Lake (which is McHenry County College), to the City of Crystal Lake. Hearing is on January 20, 2026. Supervisor Sue Brokaw also advises that she received Notice of an application for conditional use permit for the intersection of Country Club Road and Prairie Drive to allow the subject property to be used as a commercial solar energy facility. Hearing has already been held on that issue last month. We have received a proposal from NIR Roof Care, who has repaired the roof previously (brief description provided). They have submitted NIR Roof Management & Maintenance Proposal with three (3) separate Choices: Choice 1 - Two (2) service visits annually for inspection, debris removal, cleanings, condition reporting, budgeting, forecasting and preventative repairs at a cost of \$1,600.00; Choice 2 - Three (3) visits at a cost of \$2,400.00; and Choice 3 - Four (4) visits at a cost of \$3,200.00. Previous issues and frequency reviewed; Supervisor Brokaw recommends Choice 1 - Two (2) visits annually at a cost of \$1,600.00. Consensus is Choice 1. Trustee Hagenow states the buildings he is involved with generally use this option, and suggests we determine if NIR is an authorized dealer for the particular membrane we have, as repairs should be done by an authorized dealer to uphold the warranty. Supervisor Brokaw advises she will look into it.

VFW will no longer be meeting here; they will be meeting at the same place as the American Legion, and they thanked us for the use of the

building. Blue Cross Blue Shield of Illinois approached us regarding a national campaign for outdoor fitness; we have no property so they were referred to MCC and the City of Woodstock. Tomorrow is the first Community Hub at the library. A reminder regarding group emails and the Open Meetings Act: Emails will be sent to Clerk Brenda Stack and blind carbon copied to everyone else; remember to reply to only one person to avoid a violation of the Open Meetings Act.

Assessor: Residential Sales December 9, 2025 through January 13, 2026 handout provided via email prior to meeting. Assessor Tammy Benitez advises sales ratio studies are beginning for the 2026 assessment year. We are continuing to input sales and permits. Site visits are continuing mostly in the Riverwoods subdivision when weather is permitting. As of now we have 24 sales in Riverwoods. Brief discussion on the Riverwoods project.

Highway Commissioner: Highway Commissioner John Fuller advises last month they did plowing and salting; repaired a few signs and changed some. Patched roads, cut some trees and branches, did truck maintenance, shop work and washed trucks.

Clerk: Yearly Statement of Economic Interest list of filers has been sent in to the McHenry County Clerk, so keep an eye out for an email from the McHenry County Clerk to file your Statements. Clerk Brenda Stack will send reminders and make sure everyone is compliant, as the fines are steep now. Clerk Brenda Stack advises she received a letter via email, and also attempted by personal service here at the office, of a potential personal injury lawsuit. After review by Supervisor Sue Brokaw and Clerk Brenda Stack, the location is not in Dorr Township, and there are several inaccuracies and errors in the letter provided. Supervisor Sue Brokaw spoke with TOIRMA and their counsel will handle this matter.

Trustees: No report.

8. Executive Session - None

9. New Business - None

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10. Future Agenda Items

Budget - Township and Highway Department

11. Motion to adjourn

Motion by Supervisor Sue Brokaw to adjourn. Motion seconded by Trustee Ernie Hagenow. Motion approved unanimously. Meeting adjourned at 7:22 p.m.

Next Board meeting Tuesday, February 10, 2026 at 7:00 p.m.

Submitted by Brenda Stack, Dorr Township Clerk

CIVILITY PLEDGE:

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.